[**Guided Pathways**](https://guided.fullcoll.edu/)

**Pathways Steering Committee Minutes**

**September 11th, 2023**

***Voting Members:***

Co-Chairs:Matt Taylor, Jennifer Merchant

4 Instructional Faculty: Kelly Robertson, Miguel Powers, Cynthia Guardado, Kim Vandervort

4 Student Services Faculty: Alexandria Rosales, Jon-Michael Hattabaugh, Flor Huerta, Rolando Sanabria

2 Students: (none)

3 Classified Professionals: Gregory Menchaca, Bianca Gladen, Alejandra Alvarado

3 Managers: Dani Wilson, Ericka Adakai, and Connie Moreno Yamashiro

***Resource Members:***

Director of EPP Promise/FYE: Deniz Fierro

Faculty Coordinator of FYE: Kim Vandervort

Student Services Coordinator FYE: n/a

Professional Learning Committee Liaison: Cynthia Guardado

SEAC Liaison: Daniel Berumen

Campus Communications Liaison: Stephanie Nguyen-Preciado

Enrollment Services Liaison: Albert Abutin and Rena Martinez-Stluka

Office of Institutional Effectiveness Liaison: Megan Harris

***Guests:***  Antonio Ramirez, Dr. Cynthia Olivo

***Recorder:*** Bianca Gladen

***Absent:*** Matt Taylor, Dr. Cynthia Olivo, Daniel Berumen, Miguel Powers

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1. **Welcome**
	1. Welcome to the new members: Flor, Jon-Michael, Kelly, Cynthia, Daniel, Alejandra, Bianca!
2. **President Dr. Olivo**
3. **Approval of May meeting minutes**
	1. VOTE: Kim, Greg, Kelly, Cynthia voted to approve the May meeting minutes
4. **ZTC/ OER Update**
	1. Jane and Jennifer did a Flex Day presentation in collaboration with Aline Gregorio. ZTC received a $200,000 grant. Some of the money has been spent on creating Canvas shells for faculty & staff explaining what ZTC and OER are, how to know if a textbook qualifies as an OER, and also what the state is asking Fullerton College to report.
	2. Guided Pathways and the ZTC workgroup are in conversations with admins and the FC bookstore to create a new way to collect textbook information in order for Fullerton College to report to the state what XB-12 coding our textbooks are.
	3. Separately from the grant, the district has given Faculty Senate money to help create OERs.
5. **Starfish Update**
	1. Guided Pathways is working with different departments on campus to slowly onboard programs onto Starfish.
	2. Rena spoke about A&R’s experience using Starfish. She said Promise has been referring many students to A&R through the referral system. A&R takes over the referral and they individually contact the student and resolve the issue.
	3. On August 14th, Campus Communications sent out an email to all students with resources including Starfish. The email had a link to a Guided Pathways Starfish webpage and has basic how-to information, what Starfish has to offer, etc. Guided Pathways is working on another Starfish webpage geared towards faculty. Matt Taylor will work with onboarding faculty in the Fall to help them understand more about the faculty-side of Starfish.
	4. Guided Pathways is working on a phased-out approach of Starfish.
6. **Guided Exit Update**
	1. Flor’s update
		1. Guided Exit to Completion and Transfer is a collaborative effort between Admissions and Records evaluation team, Transfer Center, and the Counseling department to provide further comprehensive services for students. The focus is degree attainment in transfer, providing support and timely interventions for for DI student population (Hispanic/Latinx and Black/African American) that are potentially ineligible for a degree . Part of the collective effort is also working with colleagues and student services areas to ensure everyone is working together.
		2. Another focus is utilizing Starfish, the Guided Exit team has been working with Tony and Rena to provide support through Starfish as well as the Student Success Teams.
		3. Using ER funds, the Guided Exit team was able to hire temporary staff on PE contracts to help in the counseling center on Guided Exit related work. The Transfer Center has also hired a temporary PE contractor to connect with counseling, provide additional support for students that have applied for Associate transfer degrees as well as connect with A&R.
	2. Rena’s update
		1. Rena mentioned how important accurate coding in Banner is. A&R has streamlined some of the evaluation processes to make sure things are coded for counselors to be able to pull the data for outreach.
	3. Peer Connections & Student Success Teams
		1. Jennifer is working with Brandon Floerke and Jessica Johnson to get 7 Hornet Tutors to be the Peer Connections. Each tutor will represent one of the 7 Hornet Pathways.
		2. Weekly topics
			1. Jennifer gave an orientation to the Hornet Tutors about Starfish and conducts weekly meetings with them. Week-by-week sessions have been created for the Hornet Tutors to connect with students about. Weekly topics include, Academic & Student Support Resources, Campus Engagement, Building Support Networks, Time Management & Organization, Career & Major Exploration (career center), Stress Management & Self-Care (Health Center), Financial Literacy/Financial Aid, Academic Advising & Transfer, Goal setting, Community Involvement, Health & Wellness.
			2. Kim Vandervort: FYE does something similar where they focus on something each week through a Canvas course. Kim would like to talk with Jenn to align these services that are being promoted.
			3. Deniz Fierro: Asked which students are being targeted. Jenn answered, the students involved in the pilot are the students in the Hornet Tutors’ CRN courses. Jenn said they would like to expand to a larger group, which could be EOPS and Promise as an example. Deniz’s concern is the inundation and timing of information. Promise, FYE, and now the Peer Connections all have a very similar process of reaching out to students and can become confusing to some, as well as too many emails. Deniz noted that we all need to work together to ensure we are all on the same page.
			4. Cynthia Guardado: Liked that the connection and communication is peer to peer. The style of communication coming from their peers and tutors is more personal than an email sent from a program or newsletter.
			5. This can be a Campus Collaborations topic to talk about a unified campus calendar of events and marketing the events to students
7. **Program Mapper Update**
	1. CSUF + FC Transfer Map Project
		1. Goal is to create clear pathways from FC to CSUF
		2. Working on Fall department meetings between both colleges to create 4-year maps
			1. The English departments from both campuses met and Fullerton College participants found that not many of the English major courses meet CSUF’s requirements.
			2. Cynthia Guardado asked if this project is solely with CSUF or any other universities. Fullerton College is the #1 feeder school for CSUF, so we are starting with them first.
			3. Alex R. understands CSUF is our number one transfer institution, but counselors create plans with students to transfer to many other institutions, not just CSUF. The First Gen students tend to transfer to the institution closest to home and possibly limit themselves of opportunities and new experiences. Front loading CSUF on Program Mapper could look like students only have one option.
		3. Flor asked how Guided Pathways plans to market the Hornet Pathways to the students. Jennifer mentioned talking with Flor to come up with ideas.
	2. Fall Collaborative Zoom Forums
		1. CSUF would like to collaborate with Fullerton College on transfer related Fall Zoom Forums. The first forum is on September 26th from 3-4pm on CalGETC. Jenn will share the information at Deans Council.
		2. Tue, Sep 26, 3:00-4:00pm: Gen Ed & CalGETC
		3. Tue, Oct 24, 3:00-4:00pm: Topic TBA
		4. Wed, Nov 15, 3:00-4:00pm: Topic TBA
	3. Second Spring Kickoff Event: Friday, Feb 23rd (time TBA)
8. **Student Focus Group Update (Miguel Powers)**
	1. Miguel was absent
9. **FYE Update (Kim Vandervort)**
	1. First year of FYE is complete. Some events that took place last academic year are:
		1. Future Hornets Day appearance
		2. New Student Welcome Day
		3. Embedded experience pilot
		4. Test Badging Pathway
		5. FYE Celebration
	2. There will be a Fall 2023 culminating event. Kim will share more at the next PSC meeting.
	3. Jenn asked Deniz if the FYE Coordinator vacant position will be filled any time soon, Deniz responded that there are multiple vacancies in their department, and she does not have an answer.
10. **Other announcements from the group**
11. **Fall 2023 Plans and Goals**
	1. Flor asked what Guided Pathways’ plan for launching Hornet Pathways into the campus community, specifically with our students and sharing information. Jennifer responded saying her and Flor can come up with ideas how to operationalize Hornet Pathways.

**Next Meeting: October 11, 2023 (1:00 –2:30pm)**