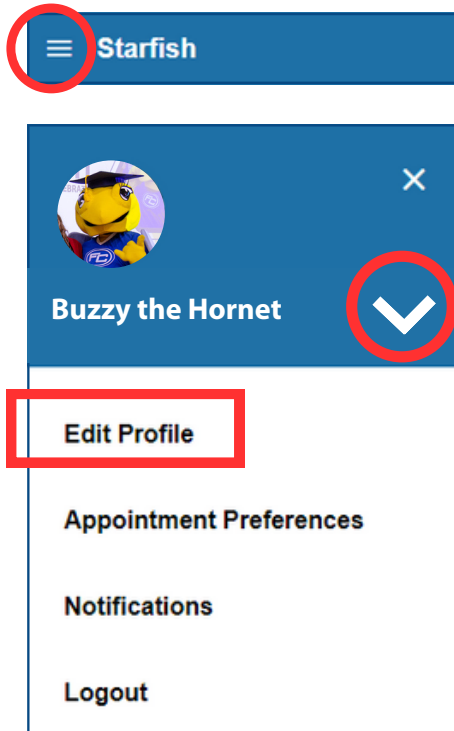




Staff Profile Biography and Overview



Starfish

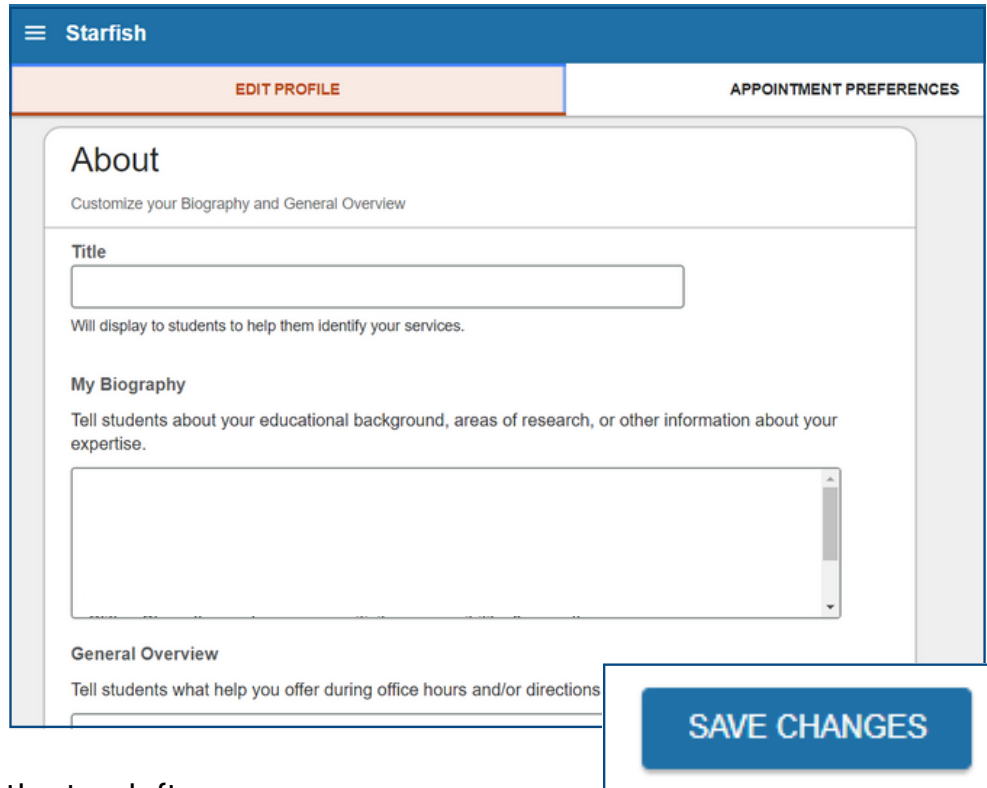
Buzzy the Hornet

Edit Profile

Appointment Preferences

Notifications

Logout



Starfish

EDIT PROFILE

APPOINTMENT PREFERENCES

About

Customize your Biography and General Overview

Title

Will display to students to help them identify your services.

My Biography


Tell students about your educational background, areas of research, or other information about your expertise.

General Overview

Tell students what help you offer during office hours and/or directions

SAVE CHANGES

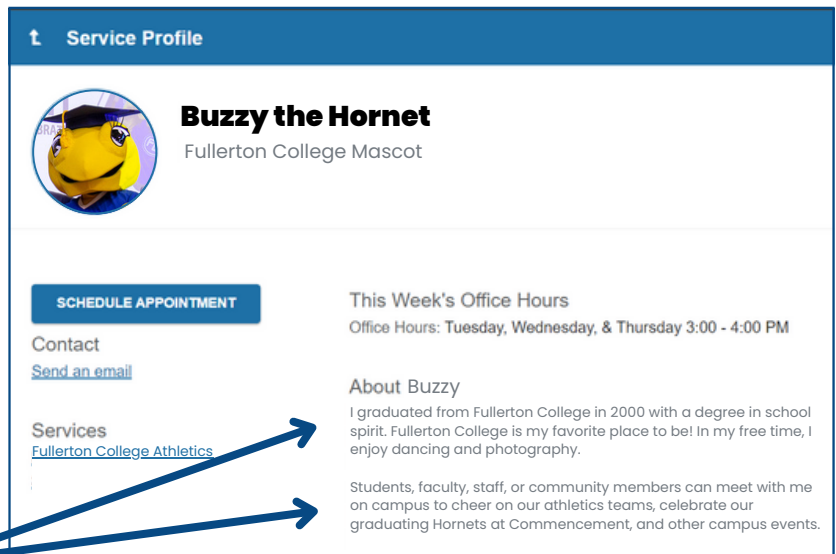
Expand the Starfish menu in the top left corner

Select the  next to your name and select "edit profile"

Scroll down to the **"About"** section to customize your biography that is visible to students and other employees. **Add a title** that will display to students who you are. This will also replace the titles Starfish automatically shows based on the roles you have been assigned.

My Biography - Include a short and sweet summary about yourself. Students may want to know your educational journey, role at Fullerton College, and fun facts or hobbies.

General Overview - A short description of what support you can provide via an appointment, office hours, email, or other ways students can connect with you.



Service Profile

Buzzy the Hornet
Fullerton College Mascot

SCHEDULE APPOINTMENT

Contact
[Send an email](#)

Services
[Fullerton College Athletics](#)

This Week's Office Hours
Office Hours: Tuesday, Wednesday, & Thursday 3:00 - 4:00 PM

About Buzzy
I graduated from Fullerton College in 2000 with a degree in school spirit. Fullerton College is my favorite place to be! In my free time, I enjoy dancing and photography.

Students, faculty, staff, or community members can meet with me on campus to cheer on our athletics teams, celebrate our graduating Hornets at Commencement, and other campus events.

These areas are shown as two separate paragraphs under the "About" section of your Starfish Profile, viewable to students.



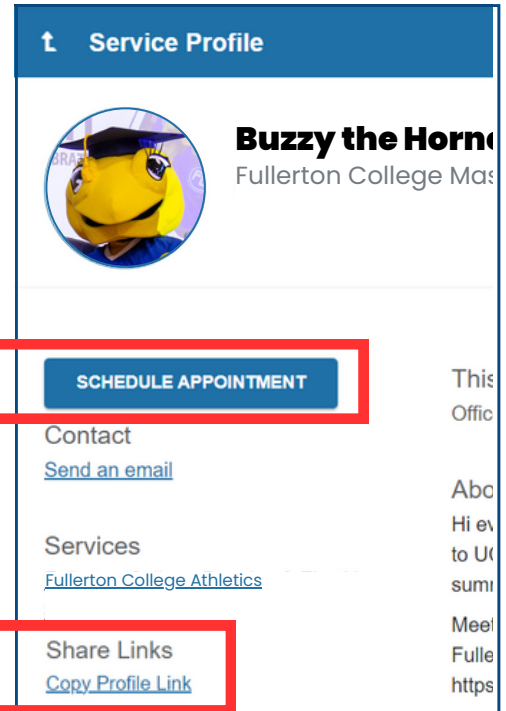
How to connect students to your profile

There are multiple links on your profile that you can use to help direct students to different areas of Starfish!

To access these links, the user who clicks on it will be required to login to their MyGateway account first!

Schedule Appointment - this is a direct link to your appointment calendar

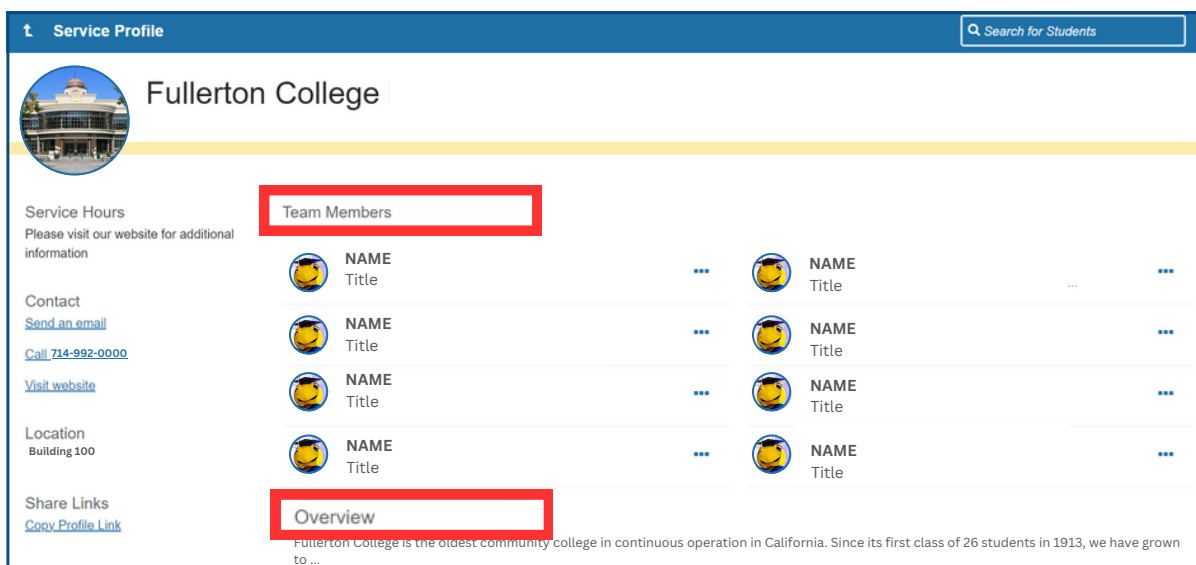
Share links - Both your individual profile and service tiles will have a "copy profile link". You can use these links to help redirect students to your profile and/or service on your syllabus, email signature, Canvas page, etc!



EXAMPLE

Best,
Buzzy the Hornet
Fullerton College Mascot
StudentSuccess@fullcoll.edu
Starfish: [Schedule an appointment with me](#)

Reviewing your Service Tile(s)



If you need to update your Contact, Location, Team Members, or Overview - email StudentSuccess@fullcoll.edu to request and share changes needed!